

**Trent Central Student Association  
Special Meeting of the 2022-2023 Board of Directors  
Agenda - Friday, October 21st, 2022, at 6:00 pm- Virtually**

**1. Call to Order**

*To begin the meeting.*

The meeting took place over zoom

**TIME: 6:03 pm**

**2. Roll Call**

*To confirm that we can conduct business by ensuring enough Directors are present.*

Chair Rob Monico (he/him)

**Present**

TCSA President Zoe Litow-Daye (she/they)

VP Campaigns Aimee Anctil (she/they)

VP University & Colleges Shay Surujnarain (she/they)

VP Health & Wellness Holly Naraine (she/her)

Off-Campus Commissioner Craig Stoddart (he/him)

Racialized Students Commissioner Juman Zanzoul (she/her)

Students with Disabilities Commissioner Emi Habel (she/her)

Indigenous Commissioner Fionna McKenna (she/they)

TISA Commissioner Wacera Muriuk (she/her)

LEC Prime Minister Deondrae Thompson (he/him)

CC President Campbell Deck (he/him)

**Regrets**

OC President Meaghan Kemp (they/them)

OC Commissioner Annalise Smart (she/they)

TC Commissioner Krista Kartick (she/her)

**Absent**

GC President Alyssa Robinson

GC Commissioner Manpreet Kaur

LEC Commissioner Maddy McKay (she/her)

Off-Campus Commissioner Harshit Jain (he/him)

### **Association Staff**

Association Resource Manager Wendy Walker (she/her)

Operations and Services Manager Tracy Milne (she/her)

### **Members of the Public**

Noah Edwards (he/him)

Bethan Bates (she/her) The Arthur

### **3. Land Acknowledgement**

Chair Monico reads, *“The Trent Central Student Association wishes to acknowledge that we are meeting today on the traditional territories of the Mississaugueeg Anishnaabeg people of Treaty 20 and the Williams Treaty, who have been taking care of this land since creation. As visitors to these lands, we would like to acknowledge the displacement and sacrifices of all Indigenous peoples who lived, learned and gathered here, much like we are today. Peterborough, or Nogojiwanong, as it was originally called, has become home to many, and we would like to recognize the contributions made by other First Nations, Metis and Inuit peoples to this community. We give further thanks to the people of Curve Lake First Nation and Hiawartha First Nations for welcoming us onto this beautiful land. While settler-colonialism is still very evident within the structure of our society and institutions, the TCSA is committed to furthering the work of a de-colonial student union and campus, in partnership with Indigenous university staff, students, and community groups.”*

### **4. Chairs Remarks**

*An opportunity for the Chair to welcome the Board and discuss process for the meeting.*

Chair Monico welcomes directors of the board and members of the public to the special meaning. President Litow-Daye requests an explanation of voting rights for new directors. Association Resource Manager Walker explains that only fully elected directors have voting rights currently. Members of the public have speaking rights, but only directors can vote on motions. There are currently two directors who do not yet have voting rights; once the election results have been ratified, they will have full voting rights.

### **5. Approval of the Agenda**

*This motion sets the business of the meeting. Changes to the meeting's business are discussed here.*

**MOTION: Be it resolved that the agenda for the 21.10.2022 Board of Directors Special Meeting be approved.**

MOVERS: VP Naraine, seconded by President Litow-Daye

**Motion Carries**

### **6. Approval of Minutes**

*This motion approves the publication of the previous meeting's record.*

**MOTION: Be it resolved that the minutes from the 18.09.2022 Board of Directors meeting be approved with the necessary corrections.**

MOVERS: Commissioner McKenna, seconded by VP Naraine

## Motion Carries

### 7. Elections

*Voting for the 2021 Fall By-Elections ending October 14th. Directors will proceed with approving the results of the election after receiving the Chief Electoral Officers' report on the electoral process.*

Association Resource Manager Wendy Walker provides an overview to the board on the Fall electoral period. She notes that while there was considerable interest from students, only two candidates submitted their registration in time. She is hopeful that this interest will result in a large turnout for the Association's Spring elections. The voting period began on October 10th; there was a delay in distributing the ballot due to technical errors with Qualtrics that resulted in the ballot being sent at 9 pm. This may have affected voter turnout, but the impact is considered minimal as October 10th was a holiday/ long weekend, so students may not have been looking at their emails.

The second day of voting had the largest turnout, with 439 votes cast. In total, 1196 votes were cast in this election for a total voter turnout of 12.04%. The elections committee was very happy with this voter turnout as there were only two candidates and the Fall elections have less promotion compared to the Spring election.

Member of the Public Noah Edwards asks why an abstain option is not included on the ballot. Resource Manager Walker explains that an abstain, or a vote of no confidence, is counted the same as a no. In the past, there has been an abstain option on the ballot, but it caused confusion for students, so to make elections as straightforward and easy as possible, we just provide a yes or no option on the ballot. All members have voting privileges, so conflict of interest is not relevant.

**Motion: Be it resolved that the Association's 2022 Fall Elections be ratified.**

MOVERS: Commissioner Stoddart, seconded by Commissioner McKenna

### Motion Carries

### 8. 1st Draft Budget

*The Association's First Draft Budget for the 2022-2023 year is brought before the Board of Directors to approve spending limits for the financial year ahead. This is an opportunity to inquire about various budget lines and receive information about the finances of the Association, generally.*

Operations Manager Tracy Milne provides the board with an overview of the proposed first draft budget. This is the Association's first budget year "post-COVID," taking into account a full transition to in-person learning and most Association activities operating in person. The first draft estimates are based on the previous year's actuals with minor changes to some budget lines, such as staffing costs which increase by CPI annually, and executive budgets. Income is based on last year's enrollment and will be adjusted for the second draft once numbers are finalized. She notes the increase to the benefits line due to the change in billing that passed with our spring referendum; this will be adjusted following the opt-out period. Overall the Association maintains a healthy surplus despite the large increase in student services. She reminds the board that the Association will be undergoing its annual financial review, which is presented at the Winter SAGM and the February Board Meeting.

**MOTION: Be it resolved that the Association's First Draft Budget 2022-2023 be approved.**

MOVERS: President Litow-Daye, seconded by Commissioner Mckenna  
**Motion Carries**

**Motion to enter closed session**

MOVERS: President Litow-Daye, seconded by Commissioner McKenna

**Enter Closed Session at 6:36 pm**

**Exit Closed Session at 7:03 pm**

**Motion: Be it resolved, the Association increase all staff wages by (4.7%) to accommodate for unaccounted CPI inflation. Be it resolved that the President position be increased to \$21/hour. Be it resolved that the Operations Manager (General Manager starting in January) position be increased to \$55/hour. Be it further resolved that all these changes to wages & honoraria come into effect retroactive to September 1st, 2022.**

MOVERS: President Litow-Daye, seconded by Commissioner Stoddart

**Motion Carries**

*Commissioner Habel requests to rectify their vote. This does not affect the results, and the motion still carries with a 55% majority.*

## **9. Executive Update**

*This is an opportunity to make general inquiries about the events and campaigns of the Association and its specific goals.*

President Litow-Daye updates the board on the Association's activities from the last month. The Orange Shirt Campaign successfully raised over \$10,000 for Indigenous causes. The Elders Council will decide where the funding is distributed to. This was paired with the Indigenous Artisan Market and Drum Social, with many artisans returning for the Association's Holiday Market. Discussions regarding transit and the proposed bus loop are continuing with a meeting between stakeholders on October 24th. The special transit committee has met and launched a newsletter and survey for students to voice their concerns while also providing short-term solutions for students; the survey received over 700 responses which have been shared with Peterborough Transit. The Association is working with the Transit Union and will be meeting with the city's Infrastructure Manager. The Association also hosted a candidate Meet and Greet on October 4th for the upcoming municipal election and an advanced poll on October 11th. While not all candidates could attend, there was a good turnout from students, and the executive team had productive conversations with many candidates on student issues.

VP Naraine informed the board that Food Services Advisory Committee will be looking to increase meal plans due to the rising cost of food and production. Wrapped and Ready continues to be highly utilized by students, including the condom dispensers in the Student Centre bathrooms. One Stop Chop received a donation of \$1800 following the Food Services Harvest Lunch event. The Association is looking into future collaborations as students heavily utilize this service. The Association will also be sponsoring a new Hoop House for Trent Vegetable Gardens as a thank-you for the produce they provide weekly. The executives will help

with the installation, and directors are encouraged to connect with VP Health if they want to be involved. Shades of Survivorship continues to have low student engagement, so changes to this program will be happening to encourage more involvement. The Cannabis Education Night, in partnership with Miss Jones on October 18th, was well attended. It was formatted like a TedTalk covering how to read packaging, safe consumption habits and hygiene.

Commissioner McKenna asks if dietary restriction access issues are being addressed at the Food Services Committee as there is limited availability, especially for Halal, Vegetarian/Vegan, Gluten-Free, and students with allergies. VP Naraine will bring this up as a point of business at the next committee meeting.

Commissioner Habel asks what the Association can provide regarding harm reduction resources such as Naloxone. President Litow-Daye states that the Association itself cant provide Naloxone but would be able to partner with Peterborough Aids Resource Network (PARN) and host a workshop where students can learn how to administer safely. Due to Federal law and Trent's policies, the Association is also limited on the cannabis supplies (screens, filters) they can provide to students.

VP Anctil informs the board about Pride Picnic, which took place on September 23rd in collaboration with President Litow-Daye at the beach volleyball courts. The event was well attended and catered by Tragically dipped and Black Honey. September 30th launched the Decolonize the Way You Think Campaign, which allows students to submit feedback on University departments and services anonymously. This will be compiled into a report for the University and its staff. Trent Security has been attending many TCSA events to connect with students in a more casual environment to make face-to-face connections. They also had a table at the Association's Clubs and Groups Day. The Seeking Wellness Oriented Research Directory (SWORD) program campaign is currently underway. This program is directed towards Racialized and International students and their rates in regard to hate crimes, as well as personal safety. This personal training safety session will be done in collaboration with Trent International on November 9th. During the session, students will receive a personal security alarm, other materials, and training on how to feel safer downtown. The Escaliburnt Out Campaign podcast scripts for the first few episodes have been finalized. This initiative discusses the depletion of resources at Trent for students due to the enrollment increase. It also criticizes Canadian University Administration's strategies and makeup and suggests new ways to implement Student Resources in a more effective way that benefits students and their priorities and concerns. She is in the process of finding interviewees in collaboration with a professor from the university.

VP Surujnarian informs the board of the Association's upcoming Pumpkin Patch trip on October 22nd. The association will be covering the cost of travel for students. Tickets cost \$13.50 to cover the cost of entry to the patch; they can be purchased on the Association's website. Planning for Frost Week in January is underway, and a Student Leader Social will take place before the end of the Fall semester. She has been connecting with College Offices to create an Academic Resource Handbook.

**MOTION: Be it resolved that the Executive reports be accepted.**

MOVERS: Commissioner McKenna, seconded by Commissioner Muriuk  
**Motion Carries**

## **10. Committee Appointments**

*Director appointment to Trent University and TCSA internal committees.*

**MOTION: Be it resolved that appointments to TCSA Internal Committees and Trent University Committees be approved.**

MOVERS: President Litow-Daye, seconded by Commissioner Stoddart

**Motion Carries**

### **11. Notice of Changes to Operating Resolutions**

*Directors will review the proposed operating resolutions package.*

Resource Manager Walker briefly reviews the proposed changes to Operating Resolutions, noting that the majority of resolutions being voted on are up for renewal, while only the Clubs and Club Funding resolutions have significant updates.

**MOTION: Be it resolved that the Board approve the proposed Operating Resolution package.**

MOVERS: Commissioner Muriuk, seconded by President Litow-Daye

**Motion Carries**

### **12. Transit Update**

*Directors will receive an update from the Transit Special Committee on the current service disruptions.*

President Litow-Daye informs the board of updates to the current Transit service disruptions. Many drivers are quitting, calling in sick, or leaving for early retirement due to burnout. This is why there is a higher cancellation rate on the weekend because drivers who pick up shifts throughout the week can't work overtime with their hours. Drivers face unfair working conditions, with run cuts scheduled in the middle of their shifts. This means a driver would only get paid for eight hours despite working twelve hours. Many drivers also do not have consistent access to a bathroom during their shifts. The drivers union has agreed to support a level of service for our advocacy efforts. The problems lie with Transit Management as they have not been receptive to the student feedback we provided them. The Association will be having a driver gratitude campaign where students can write messages on postcards and receive a snack.

Champlain President Deck supports the initiatives but raises concerns if the drivers decide to go on strike, what will be the plan to assist students? President Litow Daye expresses that the Association would hire a third party to provide transportation; while this is not an ideal solution, the Transition Union is aware and is against this happening, so a strike that would shut down the whole system is very unlikely. President Deck also asks if professors have been made aware of the situation and to accommodate students who may be late to class. VP Surujnarian has been in contact with the Provost, but if students continue to have difficulty with professors, to email Michael Khan or herself directly.

President Litow-Daye also informs the board that once Municipal elections have concluded, they will connect with the new Mayor and Councilors. However, a revert to the previous system would not happen as our Transit contract would only allow major changes with our consultation. They encourage students facing mobility issues to use the Transit OnDemand service or Mobility Bus as it works similarly to a taxi or ride-share.

President Litow-Daye asks any directors interested in helping with the gratitude campaign to email them.

### **13. Any Other Business**

*An opportunity for Directors or members to bring an item of business up with the Board if they have not yet had the opportunity to do so.*

Member of the Public Noah Edwards asks if the Association has any say in the proposed Go Transit strike as many students rely on it to get home, especially with Reading Break. President Litow-Daye replies that the Association does not have any agreements with Go Transit, so this is beyond the Association's scope. Last year executives met with Dave Smith regarding the 88 Go Route and the addition of an express route to Union Station, but any changes to these would not happen until 2024.

Commissioner McKenna informs the board that TUNA's VP Internal is taking a leave of absence. TUNA is hoping to add a Durham Rep to their executive team. The Pow Wow Committee has met, and planning is underway. If any Indigenous students are having difficulty accessing Regalia due to financial limits to connect with TUNA and FPHL. President Litow-Daye offers to donate beadwork for students in need. Commissioner McKenna also updated the board on attending the CFS's The Circle; they had an amazing time and got to meet with students from the East Coast, and Algoma University invited them to their Pow-Wow in March. They also met Chelazon Leroux.

### **14. Association Resource Manager Update**

*An opportunity for the board to receive updates from the Association Resource Manager and Operations Manager on executive performance and long-term planning.*

Resource Manager Walker updates the board on changes to the staffing plan that will be presented at the next board meeting. The Association is hoping to hire a Services Manager to assist with the Brand Ambassador team and the various services the Association offers to keep up with the increase in usage. We will also be transitioning our current Brand Ambassador, Alexx, to a Freedom Lounge-specific ambassador to assist with programming, managing the space and other aspects as our BIPOC Student Organizers role has shifted to more advocacy and policy-based responsibilities.

She also notifies the Board that she will be out of office from October 28th to the 6th.

### **15. Adjournment**

*...to end the meeting*

**MOTION: Be it resolved that the 21.10.2022 Board of Directors Special Meeting be adjourned.**

**MOVERS:** President Litow-Daye, seconded by VP Naraine  
**Motion Carries**

**TIME: 8:33 pm**